

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 1, 2024

6:30pm **Work Study Session**

1. Public Safety Award
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kowalsky, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated April 17, 2024
2. Regular City Council Meeting Minutes dated April 17, 2024

Scheduled Persons in the Audience:

1. Marie Mendoza

Consideration of Bids:

1. Letter from Mayor; Re: Award Bid for Demolition of 13630 Edison Page 5

Scheduled Hearings:

1. Memo from ACA/Finance Dir.; Re: User Charge System for Southgate-Wyandotte Drainage District Page 9
2. Memo from ACA/Finance Dir.; Re: Proposed Water/Sewer Rate Increase Page 11
3. Memo from ACA/Finance Dir.; Re: Mayor's Proposed Budget & Millage Rates Page 12

Communications "A"

1. Memo from Administrator; Re: Special Assessment District for Echo Park Subdivision Page 14
2. Letter from Mayor; Re: Appointment to Economic Development Corp. Board Page 21

Communications "B" – (Receive and File):

1. Letter from Mayor; Re: Appointment to Brownfield Redevelopment Authority Page 22

Ordinances:

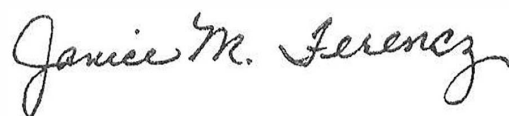
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1496 \$1,588,162.68

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

April 17, 2024

An Informal Meeting of the Council of the City of Southgate was held on April 17, 2024 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Miller, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Discussed the following agenda items:

- Request to add Timothy Watson from the U.S. Small Business Administration to Scheduled Persons in the Audience
- Award Bid for Cobb Park Grading & Parking Improvements
- Request for Sale of Forfeited Vehicles
- Adopt Ordinance 24-1040 (Codification of 2023 Ordinances)
- Approve Extension of Janitorial Services Contract-Ice Rink (Waiver of Bid)
- Approve 1 Year Contract Extension – Copper Tubing (Waiver of Bid)

This meeting ended at 6:50 p.m.

City of Southgate

Regular City Council Meeting

April 17, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, April 17, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Miller, Public Safety Director Marsh, Police Chief Mydlarz, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

Amend the Agenda to add Timothy Watson from the U.S. Small Business Administration to Scheduled Persons in the Audience. Moved by Ayres-Reiss, supported by Gawlik. Motion carried unanimously.

Minutes:

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated April 3, 2024 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated April 3, 2024 be approved with the addition of the words "resolution #235-24" after the word rescind under Communication A (1.) Carried unanimously.

Scheduled Persons in the Audience:

1. Timothy Watson, Public Affairs Specialist with the U.S. Small Business Administration, notified residents, non-profits and businesses in Southgate that the government is offering low interest loans for anyone that experience damages from the August 2023 severe weather.

Consideration of Bids:

2. Letter from Mayor; Re: Award Bid for Cobb Park Grading & Parking Improvements moved by Kowalsky, supported by Rauch, RESOLVED THAT the Southgate City Council award bid for Cobb Park grading & parking improvements to Gibraltar Construction Company in the amount of \$253,516.50, plus 10% contingency in the amount of \$25,351.65, for a total amount of \$278,868.15. Motion carried unanimously.

Communications "A":

1. Memo from ACA/Finance Dir.; Re: Request for sale of Forfeited Vehicles moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council concur with Public Safety Director Marsh's recommendation for the proposed sale of forfeited vehicles (2014 Ford Focus, 2010 Jeep Liberty & 2005 Chevrolet) at the April 20th public auction at Norm & Eddies, and that the proceeds shall be placed in the City of Southgate State Forfeiture Fund. Motion carried unanimously.
2. Memo from City Clerk; Re: Ordinance 24-1040 (Codification of 2023 Ordinances) moved by George, supported by Kowalsky, RESOLVED THAT the Southgate City Council adopt the 2023 supplement to the code of ordinances for the City of Southgate. Motion carried unanimously.

Regular City Council Meeting April 17, 2024

3. Letter from Mayor; Re: Extension of Janitorial Services Contract – Ice Rink (Waiver of Bid) moved by Rauch, supported by Gawlik, RESOLVED THAT the Southgate City Council waive the bidding process and extend the service agreement with Services to Enhance Potential – STEP for ice rink janitorial services through June 30, 2024 at the current rate of \$2,800.00 per month. Motion carried unanimously.
4. Letter from Mayor; Re: 1 year Contract Extension – Copper Tubing (Waiver of Bid) moved by Ayres-Reiss, supported by Kowalsky, RESOLVED THAT the Southgate City Council waive the bid process and approve 1-year extension with Core and Main LP for copper tubing, through March 31, 2025, at the bid unit prices approved on April 5, 2023. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1495 for \$1,192,641.12. Motion carried unanimously.

Adjournment:

Moved by George, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:15 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

April 25, 2024

To the Honorable
City Council
Southgate, Michigan 48195

Re: Award Bid for Demolition of 13630 Edison

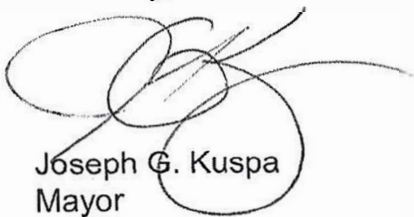
Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineer's recommendation to award the bid for the demolition of 13630 Edison to Peterson Brothers Company, in the amount of \$11,643.00.

Funds for this bid award are available in the General Fund. The cost for the demolition will be billed back to the property owner. Failure to pay will result in a lien being placed on the property tax bill.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DD*

DATE: April 24, 2024

RE: Recommendation to Award Bid for Demolition of 13630 Edison

I have reviewed the above with the City Engineer and concur with his recommendation to award the bid for the demolition of the house at 13630 Edison to Peterson Brothers Company in the amount of \$11,643.00.

Funds are available in the General Fund for this expenditure. The cost for the demolition will be billed back to the property owner; failure to pay will result in a lien being placed on the property tax bill.

Proposed Motion

Award bid for demolition of house at 13630 Edison to Peterson Brothers Company in the amount of \$11,643.00.



HENNESSEY ENGINEERS, INC

April 23, 2024

Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Road
Southgate, Michigan 48195

**Re: 13630 Edison Demolition
City of Southgate**

Dear Mr. Marsh:

As you are aware, the City of Southgate opened bids for the above referenced Demolition project. Our office has reviewed the bids received and Peterson Brothers Company is the lowest bidder with a base bid of \$11,643.00.

This project involves the Demolition of a residential property and the site restoration per the Request for Proposals. Peterson Brothers Company are very familiar with this type of work having completed numerous projects throughout the State of Michigan.

Therefore, based on the outcome of the bids, past experience and references provided, it is our recommendation to award the 13630 Edison Street Demolition project to Peterson Brothers Company in the amount of \$11,643.00.

If you have any questions, or if additional information is necessary, please do not hesitate to call me at (734) 759-1600.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

By:

A handwritten signature in black ink that reads 'Raymond Parker'.

Raymond Parker, RA
Project Architect

cc: Honorable Mayor Joseph Kuspa and Councilmembers of the City of Southgate
File B.3

BID TAB

PROJECT: 13630 Edison Demo Bid - Southgate

Company	Bid Amount	Bid Bond
Blue Star Inc.	\$22,700	X
The Adams Group Inc.	\$19,500	X
Desbrough Excavating & Trucking LLC	\$18,000	X
Peterson Brothers Company	\$11,643	X
All Phaze Construction	\$12,860	X

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director *DWD*

DATE: April 26, 2024

RE: User Charge System for Southgate-Wyandotte Drainage District (**Public Hearing**)

This Communication provides information regarding the user charge system in place for the operating and maintenance as well as Capital Improvement charges of the Southgate-Wyandotte Drainage District.

In 1975, the City of Southgate agreed to implement a user charge system as a condition of an EPA grant award in the amount of \$40,793,250 to construct improvements to the District. Upon completion of such construction in 1980 the Wayne County Drainage Board utilized excess construction funds (monies approved and levied for original construction) for the purpose of operating and maintaining the system – the approximate amount of excess funds used for this purpose over the past years is eight (8) million dollars.

The Wayne County Drainage Board has approved a final order of apportionment of the costs of the operating, maintaining and replacing facilities of the Southgate-Wyandotte Drainage District, as follows:

City of Southgate	42.708%
City of Wyandotte	50.322%
State of Michigan	1.804%
County of Wayne	5.166%

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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GREG KOWALSKY

The SWRDDD Board has approved an annual budget of O&M costs for fiscal year 2023 to 2024 in the amount of \$6,137,970; included is the use of fund balance in the amount of \$3,955,068 to be used for capital projects and engineering fees. Therefore, based on our apportionment percentage, the City's annual cost is \$859,979.00 of net budget costs for this current fiscal year. In addition, modernization and automation of the retention treatment facilities along with the Barberry Relief Sewer are estimated at over \$23M (Southgate's portion equal to about \$9,822,840). The project will be funded by fund balance. The additional levy for 2024/25 is approximately \$200,000.00. Therefore, I recommend a total 2024/25 levy of \$1,415,100.00.

The staff has computed a charge to benefiting property owners within the District based upon size of parcel (acreage) as well as land use (whether residential, commercial or industrial see exhibit A). Approximately 60% of the geographic area of the City is included in the District.

Boundaries are as follows:

North: Brest Avenue
South: Pennsylvania
East: Fort Street
West: Generally comprised by the area commencing with McCann (on South side) to Eureka to Reeck to I-75.

There are over 8,000 parcels identified in this district. For your information, the user charge (average) for a typical residential parcel of property, assuming a 40' x 120' or 50' x 120' lot is about \$58.00 or \$70.00 respectively.

Included within the user charge system are institutional owners such as schools and churches, as well as private property owners. These institutions will also be required to pay a user charge.

The proposed rates will be brought forward at the May 15, 2024 meeting for final adoption by the City Council.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PRISCILLA AYRES-REISS
GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: April 23, 2024

SUBJECT: Proposed Water/Sewer Rate Increase (**Public Hearing**)

Administration requested a public hearing at the 02/21/2024 city council meeting for comments on the proposed water, sewer, and capital rates for the upcoming budget year. These proposed rates were discussed with City Council at the budget workshop held on April 13, 2023.

Below are the proposed rates for water, sewer, and capital usage. In addition, the Non-Residential User rate is proposed to increase to match the amount paid to DUWA.

	Current	Proposed	% Change
Water	\$ 33.13	\$ 35.70	7.8%
Sewer	\$ 42.82	\$ 46.00	7.4%
Capital	\$ 8.00	\$ 9.00	12.5%
Combined	\$ 83.95	\$ 90.70	8.0%
Non-Residential	\$ 1.18	\$ 1.53	29.7%

Note: Rate is per metered thousand (1,000) cubic feet

These increases are necessary to provide sufficient funding for the operations, maintenance, and capital requirements of the water & sewer systems. Costs are significantly increasing for these areas and rates need to be adjusted to continue to provide a safe and effective system to our residents and businesses.

The proposed rates will be brought forward at the May 15, 2024 meeting for final adoption by the City Council.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator/Finance Director *DWD*

DATE: April 19, 2024

RE: Public Hearing on the Mayor's Proposed 2024/25 Budget and Millage Rates

Pursuant to the City Charter, a Public Hearing must be held to obtain comments from the public on the Proposed 2024/25 Budget.

Pursuant to the provision of the Public Act 5 of 1982, the City must also hold a Public Hearing in order to levy the Millage rate, which has been proposed in the Mayor's 2024/25 Budget and on State form L-4029 that are before you tonight. The 2024 Current Year Headlee Millage Reduction Fraction will be updated from Wayne County at your next City Council meeting for the approval of the City Budget. All proposed millage rates are within our Charter of statutory limitations and the City has complete authority to levy this Millage.

Notice was given to the City's official newspaper and a copy of the Proposed Budget has been available to the Public since April 5, 2024.

Final Council approval is scheduled for May 15, 2024.

DRAFT

ORIGINAL TO
COPY TO: Equ
COPY TO: Ear

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefull

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024
Local Government Unit Requesting Millage Levy City of Southgate	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualifie Personal and Commercial Personal Properties.

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. T
authorized for levy on the 2024 tax roll.**

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Reques be Levied
Charter	Operating	1968	12.5000	10.0304	0.9928	9.9582	0.9447	9.4075	9.9582
298/17	Refuse		3.0000	2.4069	0.9928	2.3896	0.9447	2.2575	2.3896
345/37	P&F Retire	As Need			1.0000	10.3882	1.0000	10.3882	10.388
Library	Operating	1994	1.0000	0.9564	0.9928	0.9495	0.9447	0.8970	0.8800
Roads	Construction	2021	1.9266	1.9131	0.9928	1.8993	0.9447	1.7943	1.8993
Park/Rec	Improvement	2017	1.0000	0.9895	0.9928	0.924	0.9447	0.9281	.09281
359/25	Advertising		0.0650	0.0630	1.000	0.0630	1.0000	0.0630	0.50

Prepared by Douglas Drysdale	Telephone Number (734) 258-3017	Title of Preparer Asst City Admin / Finance Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk	Signature	Print Name Jan Ferencz	Date
☐ Secretary			
☒ Chairperson	Signature	Print Name Joseph G. Kuspa	Date
☐ President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School
millage to b
instructions**

**Total School
Rates to b
and NH O**

**For Princip
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Personal**

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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ZOEY KUSPA
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PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

City of Southgate

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: April 24, 2024

Re: Special Assessment District Process for Echo Park Subdivision

During the March 20th Council meeting, City Council made a resolution to have the City Engineers prepare plans and a cost estimate for the maintenance of the Echo Park Storm Water Management System (SWMS) and other common areas.

Included in your packets is a letter and supporting documents from Hennessey Engineers detailing the work and associated costs. Specifically the special assessment will need to fund the following:

- **\$59,200.00** (\$1,741.18/household) for cleaning of the detention basin.
- **\$36,845.80** (\$1,083.70/household) for the cleaning of the storm sewer system.
- Mowing (\$100/occurrence), landscape maintenance (\$500 as needed), and snow removal (\$200/occurrence). Collectively the Administration believes an additional **\$2,700.00** should be allocated to cover these costs.

Additionally the detention basin property will need to be purchased back from the Wayne County Land Bank. The current asking price from the Wayne County Land Bank is **\$4,600.00**.

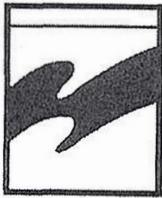
Establishing the special assessment district will allow the City to maintain the SWMS and common areas as a City asset and pass the cost on to the residents of the subdivision. In all, the total amount needed is expected to cost \$103,345.8 or \$3,039.58 per household. The residents of Echo Park have a responsibility to maintain their common areas and SWMS. If no special assessment district is formed, those costs will be passed on to all the other residents of the City.

If, prior to the tax rolls being finalized, the residents of Echo Park form a Home Owners Association, and assume responsibility for the SWMS and other common areas, the Administration would request that the process be halted and no special assessment district be formed.

At this time the Administration recommends that Council proceed with establishing a special assessment district and setting a public hearing to receive public comment. If you have any questions please contact me.

page 14

Proposed Motion: *To file the plans and cost estimate with the City Clerk; and to proceed with such public improvements designating the Echo Park Subdivision as a special assessment district with an assessment of \$103,345.80 to be divided equally among the 34 parcels at \$3,039.58 per household; and to establish a public hearing at the May 15, 2024 Regular City Council Meeting at 7:00pm to hear any objections to such improvement and the special assessment district.*



HENNESSEY ENGINEERS, INC.

13500 Reeck Road
Southgate, MI 48195
(734) 759-1600- P (734) 282-6566 - F

Memorandum

To: Dan Marsh, City Administrator
From: John M. Miller, Project / Construction Manager
CC: Doug Drysdale, Finance Director / Assistant City Administrator
File B.3
Date: April 24, 2024
HEI Project No.: 11102
Re: Echo Park Stormwater System Maintenance

The Echo Park Subdivision Stormwater system is comprised of the following:

- 34 homes
- Cameron Park, 0.43 Ac. (Including the detention basin)
- 47 drainage structures (catch basins and storm manholes)
- 2,082 feet of 12-inch storm sewer
- 1,087 feet of 18-inch storm sewer
- 233 feet of 24-inch storm sewer
- 391 feet of 30-inch storm sewer

The Echo Park Subdivision Stormwater Detention Basin includes the following:

- Terraced side slopes and landscape plantings
- One cleaning unit structure (Stormceptor, STC 11000)
- One Outlet Control Structure
- One Primary Overflow Structure

The Echo Park Detention Basin was designed with terraced walls, 10-inch boulders and larger, along with landscape plantings on three sides of the basin except the south side. All four sides of the basin are severely overgrown with weeds and brush. The west side of the basin has trees growing on the sloped bank, the terraced wall, and are overhanging the pond. The designed outlet control structure has been overtaken by weeds and brush and is not visible from the basin top of bank. The detention basin was also designed to hold a permanent water depth of four feet.

Detention Basin cleaning shall include cutting, clearing, grubbing and trimming of all weeds and trees from the basin banks and to the top of the terraced walls and boulders, so as not to disturb the in-place locations of the terraced walls and boulders. Trees growing on the bank and overhanging the basin will be trimmed on the west bank by entering the westerly 25 foot wide easement. (Buffer Zone).

Dredging and Trucking will include de-watering the basin and excavating an estimated 700 cubic yards of excess sediment from the bottom of the basin, trucking out the sediment and restoring the basin bottom to the original elevation.

1. The following costs have been developed for the cleaning of the Echo Park Subdivision Detention Basin.
 - \$20,000.00 for detention basin clearing and \$35,000.00 for dredging the detention basin and trucking out excess sediment.
 - Removing and replacing the “choke” stone around the outlet control structure with clean 6AA gravel. \$1,900.00
 - A survey of the detention basin to determine and calculate the accumulation of sediment for removal from the detention basin bottom. The cost of this survey shall not exceed \$2,300.00.

The above described work and costs are intended to be a one time operation due to inaction and neglect. Thereafter, the Stormwater System Maintenance Exhibit B shall be followed. The total cost of the above described is **\$59,200.00** and shall be assessed to the 34 homes. (**\$1,741.18 per home**).

2. The following is an itemized cost for cleaning of the storm sewer system:
 - Catch basin and storm sewer manhole cleaning (47 Each) \$115.00 per structure. \$5,405.00
 - Cleaning Unit Structure / Outlet Control Structure / Primary Overflow Structure (3 Each) \$165.00 per structure. \$495.00
 - Storm sewer pipe cleaning, 8-inch to 15-inch (2,082 feet) \$7.00 per foot. \$14,574.00
 - Storm sewer pipe cleaning, 18-inch to 24-inch (1,320 feet) \$9.50 per foot. \$12,540.00
 - Storm sewer pipe cleaning, 30-inch to 48-inch (391 feet) \$9.80 per foot. \$3,831.80

The above described work and costs are intended to be a one time operation due to inaction and no inspection of the system. Thereafter, the Stormwater System Maintenance Exhibit A shall be followed. The total cost is **\$36,845.80** and shall be assessed to the 34 homes. (**\$1,083.70 per home**).

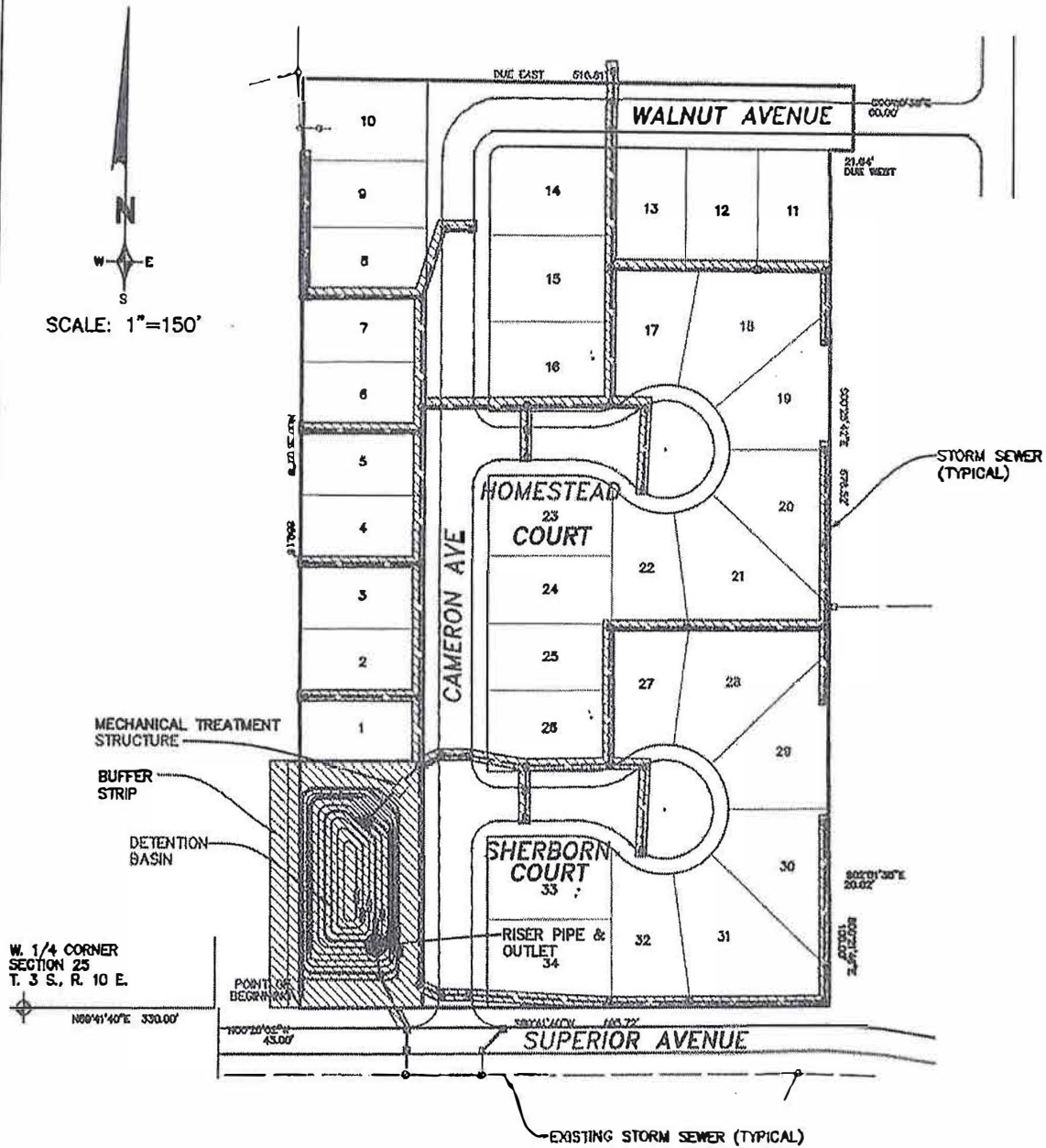
3. The following is an itemized cost for the maintenance of Cameron Park:
 - Mowing. \$100.00 each occurrence (Maintenance Exhibit A shall be followed)
 - Landscape maintenance. \$500.00 as needed. (Maintenance Exhibit A shall be followed)
 - Snow removal. \$200.00 each occurrence

The Echo Park Subdivision Stormwater System Maintenance schedule is shown in Exhibit A, Stormwater Management System (attached), and shall be strictly adhered to by a future Homeowners Association.

Should you have any questions, please do not hesitate to contact me.

PHYSICAL LIMITS OF STORMWATER MANAGEMENT SYSTEM

EXHIBIT "A"



CITY OF SOUTHGATE MAINTENANCE RESPONSIBILITY

REVISIONS

ITEM	DATE	BY

ZEIMET WOZNAK
& ASSOCIATES

ECHO PARK SUBDIVISION
WINNICK HOMES LLC

SECTION 25

SOUTHGATE, MICHIGAN

DATE
06-17-05

DESIGNED BY
TEZ

DRAWN BY
IAH

SCALE
HOR: 1" = 150'

JOB NO.
92109

SHEET NO.
1/2

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DESCRIPTION

A PARCEL OF LAND LOCATED IN PART OF THE NORTHWEST 1/4 OF SECTION 25, T. 3 S., R. 10 E., CITY OF SOUTHGATE, WAYNE COUNTY, MICHIGAN DESCRIBED AS COMMENCING AT THE WEST 1/4 OF SAID SECTION 25 AND PROCEEDING ALONG THE EAST-WEST 1/4 LINE ALSO BEING THE CENTERLINE OF SUPERIOR AVENUE (43 FT., 1/2 WIDTH) N. 89°41'40" E. 330.00 FEET; THENCE N. 00°26'02" W. 43.00 FEET TO THE NORTH RIGHT-OF-WAY LINE OF SAID SUPERIOR AVENUE AND POINT OF BEGINNING; THENCE N. 00°26'02" W. 859.16 FEET; THENCE DUE EAST 516.81 FEET TO THE INTERSECTION OF THE WEST LINE OF "SOUTHGATE MANOR SUBDIVISION NO. 2" AS RECORDED IN LIBER 88 OF PLATS, PAGE 72 WAYNE COUNTY RECORDS AND THE NORTH RIGHT-OF-WAY LINE OF WALNUT AVENUE OF SAID "SOUTHGATE MANOR SUBDIVISION NO. 2"; THENCE ALONG SAID "SOUTHGATE MANOR SUBDIVISION NO. 2" THE FOLLOWING FIVE (5) COURSES: S. 00°20'38" E. 80.00 FEET AND DUE WEST 21.64 FEET AND S. 00°25'42" E. 676.52 FEET AND S. 02°51'35" E. 20.02 FEET AND S. 00°21'46" E. 100.00 FEET TO SAID NORTH RIGHT-OF-WAY LINE OF SUPERIOR AVENUE; THENCE ALONG SAID RIGHT-OF-WAY LINE S. 89°41'40" W. 495.72 FEET TO THE POINT OF BEGINNING CONTAINING 9.78 ACRES MORE OR LESS, BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

LOCATION MAP

NOT TO SCALE

REVISIONS

ITEM DATE BY

ZEIMET WOZNAK
& ASSOCIATESECHO PARK SUBDIVISION
WINNICK HOMES LLC

SECTION 25

SOUTHGATE, MICHIGAN

DATE
06-17-05DESIGNED BY
TEZDRAWN BY
IAHSCALE
HOR. 1" = 150'

FIELD BOOK NO.

JOB NO.
92109SHEET NO.
2/2

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TABLE 1

LONG-TERM MAINTENANCE SCHEDULE
ECHO PARK SUBDIVISION, SOUTHGATE, WAYNE COUNTY, MICHIGAN

EXHIBIT "B"									
MAINTENANCE ACTIVITIES	SYSTEM COMPONENT								FREQUENCY
	Catch Basins, Inlets and Storm Sewers	Channels and swales	Basin Inlets, Outlets and Gratings	Stormceptor System (revise if different)	Detention Basin	Outlet Control Structure	Rip-Rap	Buffer Strip	
Monitoring / Inspection									
Inspect for sediment accumulation **/clogging of stone filter	X	X		X	X	X			Annually
Inspect for floatables, dead vegetation and debris					X				Annually and after a major event
Inspect for erosion and integrity of banks and terraces		X	X		X		X	X	Annually and after a major event
Inspect all components during wet weather and repair as required	X	X	X	X	X	X	X	X	Annually
Monitor planting / vegetation		X			X			X	Semiannually
Ensure means of access for maintenance remain clear/open	X	X	X	X	X	X	X	X	Annually
Preventive Maintenance									
Mowing		X			X	X		X	Up to 2 times a year *
Remove accumulated sediment	X		X	X	X	X			As needed **
Remove floatables, dead vegetation and debris	X	X	X	X	X	X			As needed
Replace or wash and reuse stone riser filters						X			3 years or as needed ***
Remove invasive plant species		X			X			X	Annually
Sweeping of paved surfaces (streets)								X	Semiannually
Remedial Actions									
Repair / stabilize areas of erosion		X	X	X	X	X	X	X	As needed
Replace dead plantings, bushes or trees		X			X			X	As needed
Reseed bare areas		X			X			X	As needed
Structural repairs	X		X	X		X	X		As needed
Make adjustments / repair to ensure proper functioning	X	X	X	X	X	X	X	X	As needed
Other Site Specific Actions									

* Not to exceed the length allowed by local community ordinance.
 ** Stormceptor system to be maintained regularly so that no excess sediment accumulated in the bottom.
 *** Replace stone if it can not be adequately cleaned.

H:\Projects\92109\dwg\92109 Cover.dwg, TABLE 1, 1/31/2011 1:37:38 PM, SBiaszczyk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

ED GAWLIK JR.

April 25, 2024

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Boards/Commissions

Ladies and Gentlemen:

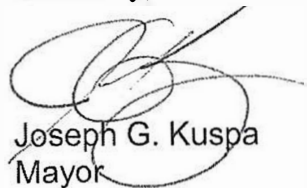
Please be advised I have made the following appointment:

Economic Development Corp. Board – for a term expiring June 2030

Walt Oben

Your concurrence on this appointment is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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GREG KOWALSKY

ED GAWLIK JR.

April 25, 2024

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

Brownfield Redevelopment Authority – for a term expiring June 2030

Walt Oben

Sincerely,


Joseph G. Kuspa
Mayor

Cc: City Clerk